

ACMP Pacific Northwest Chapter (ACMP PNW)

Public Reporting and Transparency Policy

I. Purpose:

- A. The ACMP PNW believes in transparency and accountability to its constituents and the public by making available information on ACMP PNW's governance structure, governance policies and documents, and financial condition as reflected in audited financial statements, and major programs.
- B. This policy implements Internal Revenue Service requirements regarding public disclosure of the ACMP PNW's IRS form 1023 exemption application and annual reporting IRS forms.

II. Information Available to the Public

- A. The ACMP PNW shall post on its website and make available upon request the following information and documents in a timely manner:
 1. Governance Documents, including:
 - a. A list of the current officers and directors of ACMP PNW
 - b. Articles of Incorporation (and any amendments)
 - c. Bylaws
 - d. Charters of Standing Committees – Finance Committee
 - e. Conflict of Interest Policy
 - f. Board of Directors Code of Conduct Policy
 - g. Whistleblower Protection and Non-Retaliation Policy
 - h. Private Inurements Policy
 - i. Gift Acceptance Policy
 - j. Privacy Policy
 - k. Public Reporting and Transparency Policy
 - l. Document Retention Policy
 2. Financial and IRS documents, including:
 - a. IRS Determination Letter
 - b. IRS form 1023 exemption application
 - c. IRS form 990
 - d. Annual financial statements

Adopted by the Board of Directors on December 21st, 2018